



## **PROCEDURES FOR BULK CUSTOMER PERMIT APPLICATION**

### **1. By definition.**

*“A bulk customer in respect of electricity consumption is any consumer of electricity with a Maximum Demand of at least 500 KVA consistently for a consecutive period of 3 months **OR** a minimum annual energy consumption of 1 million kilowatt-hours (kWh).”*

### **2. To apply for a bulk customer Permit**

Kindly provide the under-listed details to the Executive Secretary of the Energy Commission to enable us process the application;

- i. Name of a contact person, office address, telephone number and e-mail address
- ii. Copies of Electricity Bills (last 12 months) from the Distribution Utility, **OR** a Business Plan indicating the planned consumption of electricity ( in place of the 12 months electricity bill for applicants who are yet to start production or plan to increase electricity consumption to the levels required for Bulk Customer Classification).
- iii. Business Registration
  - a) Copies of Company Registration;
  - b) Certificate to commence business;
  - c) Certificate of incorporation; and
  - d) Regulations 8 to 82; Second schedule to the Companies Code, 1963 (Act 179)
- iv. Description of location of plant.

You will be required to pay an application processing fee at the rate of **GHC 3,000.00 per annum** for the period for which the permit is being sought.